



EAR, NOSE & THROAT
ASSOCIATES, P.C.

Practicing Excellence.
Setting the Standard.

Board Certified Physicians

Thomas W. Dumas, MD
John E. Westfall, MD
David W. Stein, MD
John H. Fallon, MD
Mohan K. Rao, MD
Cynthia L. Wellman, MD
Douglas A. Nuckols, MD
Thomas W. Herendeen, MD
Steven J. Schreck, MD
Deepkaran Reddy, MD
Amy Lai, MD
Adam R. Kaiser, MD
Brian D. Herr, MD

Nurse Practitioners

Amy Nugent, NP
Nicole Seabeck, NP
Leslie Draper, NP
Michelle Nowak, NP

Dupont Medical Park
10021 Dupont Circle Court
Fort Wayne, IN 46825
(260)426-8117

Lutheran Medical Park
7926 W. Jefferson Blvd
Fort Wayne, IN 46804
(260) 426-8117

Services:

General ENT Surgery
Facial Cosmetic Surgery
Pediatric Otolaryngology
Head & Neck Oncology
Nasal & Sinus Surgery
Neurologic Surgery
Otologic Surgery
Hearing Disorders
Hearing Aid Trial Program
Balance Disorders
Swallowing Disorders
Voice Disorders
Sleep Disorders
Allergic Disorders

Clinics:

1-888-881-4368

Angola, Indiana

Auburn, Indiana

Columbia City, Indiana

Decatur, Indiana

Kendallville, Indiana

Lagrange, Indiana

Marion, IN

Wabash, IN

Warsaw, Indiana

Van Wert, Ohio

**Ear, Nose and Throat Associates, P.C.
Financial Policy
May 2013**

The primary objective of Ear, Nose and Throat Associates, P.C. is to provide outstanding patient care to each patient. As a part of this mission we are committed to keeping our business expenses as low as possible, we appreciate the role of our patients have in this effort. To this end ENT Associates has established the following financial policy and wish to share it with our patients.

Payment for services rendered is expected at the time of service, this policy applies to the full range of services rendered by the group. ENT staff will request payment of applicable co-pays, co-insurance, deductibles and previous balances at the time of service. ENT staff will collect a minimum of \$25.00 at the time of the visit. This payment will be treated as a refundable deposit which will be applied against the patients account. Following processing by your insurance plan any credit will be promptly refunded. Any remaining balance due will be billed to the patient. If payment at the time of service is not made we will offer to re-schedule the appointment to a time that payment can be made. To facilitate payment ENT Associates accepts cash, personal checks, credit and debit cards.

We understand that healthcare services can be expensive and are often unplanned. ENT Associates is willing to work with our patients in establishing a payment plan. The patient is encouraged to make these arrangements as soon as possible.

At each visit we will ask to see your insurance card, this is in an effort to file your claim correctly. We will file insurance claims for those insurance plans that we are contracted; as a courtesy we will file claims for non-contracted plans, if possible. In some instances we will ask your assistance in dealing with your insurance carrier in an effort to maximize your benefit, your cooperation is appreciated.

In an effort to keep our billing expenses low we will charge a modest re-billing fee every month forty- five days after a patient balance remains unpaid. Patient balances that remain unpaid may be sent of a collection agency for further action and the patient discharged from the practice.